

Proctoring Steps

To EVS Technician Certification Exam

Step 1: Secure Computer Access

As a proctor, secure the classroom, lab, or space with computer access for each technician, and ensure coverage so technicians can take the certification exam.

Remind the technicians that once the exam starts, they will have 2 hours to complete it.

Ask them not to leave any unanswered questions, because unanswered questions count as wrong answers.

Step 2: Complete the Application

On or before the first day of the program, each technician (exam candidate) must complete the [CHEST Exam Application Form](#). They must have an AHE account to complete this form. When completing the form, participants should use the email address where their Credly (digital badge) link will be sent.

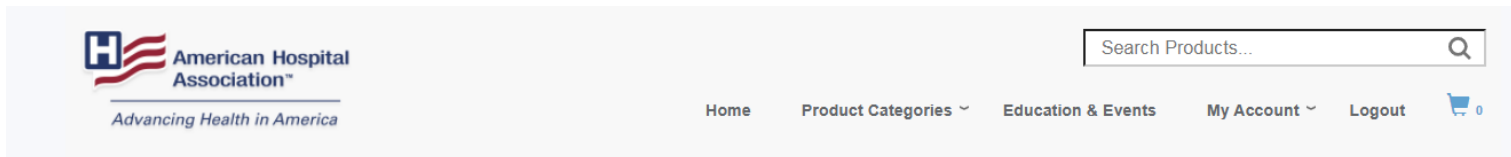
If they don't have an AHA account, they will be asked to set one up.

The application asks them to verify their education, work experience, and demographics. They will also need the barcode from the Participant Guide and need to sign the Terms and Conditions.

Once the application is completed, they will need to complete the transaction by confirming the order and submitting it.

They should receive an invoice confirming the order and instructions to access the “My Learning” platform.

Education experience



Certified Health Care Environmental Services Technician (CHEST) Application

Education and Experience

To be eligible for the Certified Health Care Environmental Services Technician (CHEST) examination, a candidate must fulfill one of the following requirements and experience.

- ☐ A minimum of 6 months health care environmental services cleaning experience in direct patient care in an acute care or continuing care facility.
- ☐ A minimum of one year experience in health care environmental services without direct patient care in an acute care or continuing care facility.

Cancel

Next

Demographics



Advancing Health in America

[Home](#) [Product Categories](#) [Education & Events](#) [My Account](#) [Logout](#)  0

Certified Health Care Environmental Services Technician (CHEST) Application

Demographics

How many years of experience do you have in environmental services?

0 - 1 years

Required

How many years have you worked in healthcare, cleaning patient rooms/areas?

2

Required

Previous

ADA Accommodations

Next

Application Process

Terms and conditions

Only signed, written communication will be considered.

The AHA-CC will become involved only in matters that can be factually determined, and commits to handling any situation as fairly and expeditiously as possible. During its investigation and decision, the AHA-CC will protect the confidentiality of those who provide information to every possible extent. The named individual will be afforded a reasonable opportunity to respond in a professional and legally defensible manner, in accordance with policies established by the AHA-CC.

The information I have submitted in this application is complete and correct to the best of my knowledge and belief. I understand that, if the information I have submitted is found to be incomplete or inaccurate, my application may be rejected or processing of it delayed or voided.

I agree that by typing my first name and last name constitutes my electronic signature and understand it is legally binding:

first name: *Monika*

last name: *Berrier*

Barcode from manual:

Required

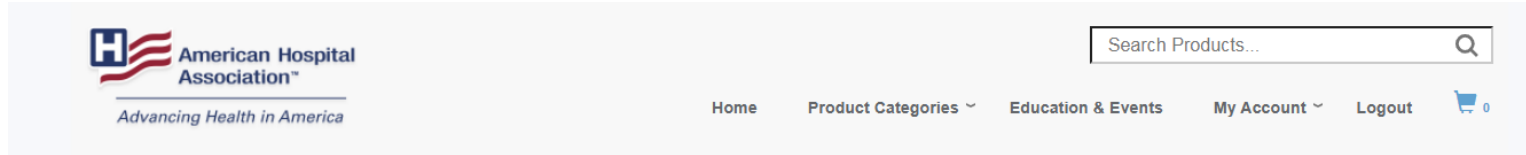
The barcode from the Participant Guide is required

Previous

Next

Application Process

Add application fee to the cart



**Certified Health Care Environmental Services
Technician (CHEST) Application**

Add Application Fee

Add to Cart

Product Name: CHEST Exam Application Fee

Price: 0.00

Previous

Add to Cart

Application Process

Check out, confirm the order and submit it

View Cart

Receipt

clear cart

Item	Price	Discount	Qty	Total
× CHEST Exam Application Fee	0.00	0.00	1	0.00

Estimated Tax: 0.00

We no longer process tax refunds for orders entered through the online store. [See FAQs](#) for more information

Estimated Shipping and Handling: 0.00
Shipping calculated at check out

Total: 0.00

Discounts

Discount:

apply

Continue to Shop

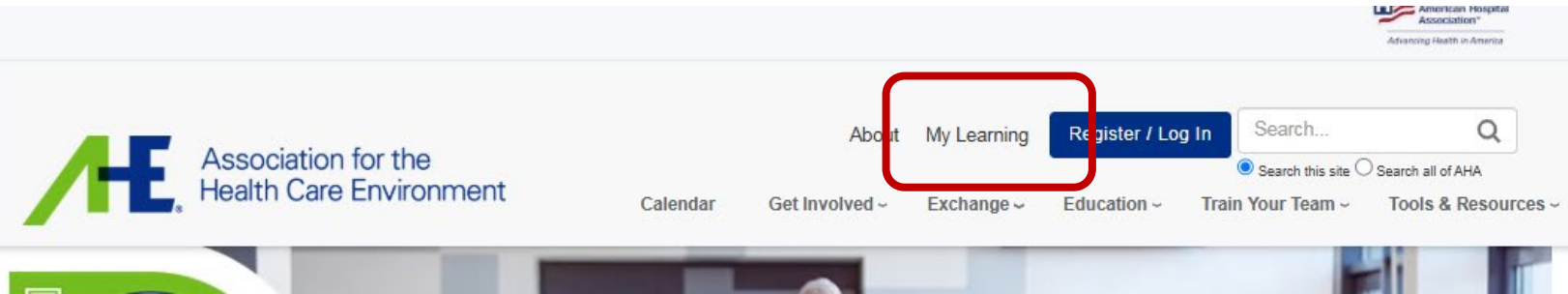
Check-Out

Step 3: Take the Exam

Accessing the learning portal.

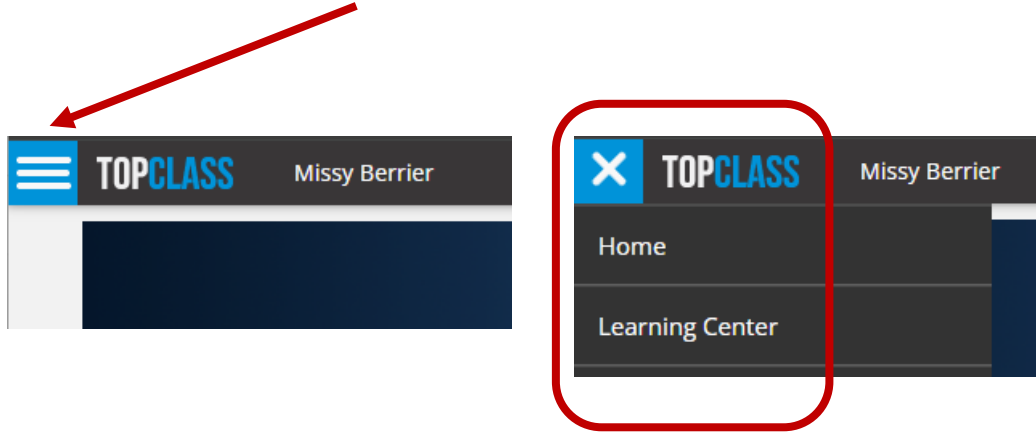
After the applicants submit the application, technicians will receive an email with access to the “My Learning” center. No email? No problem!

Go to **ahe.org**. Click on “My Learning” on the top navigation bar.



Learning Center Navigation

The top-left icon opens the navigation menu

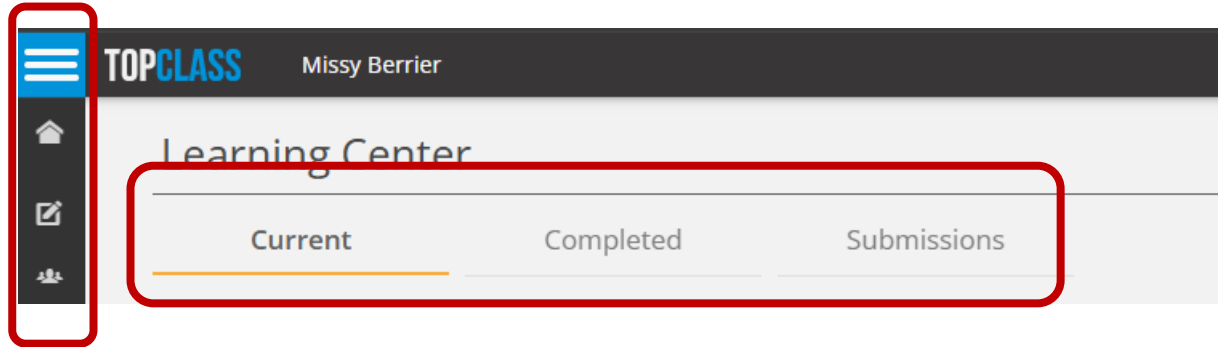


The top-left icon opens the navigation menu

Learning Center Navigation

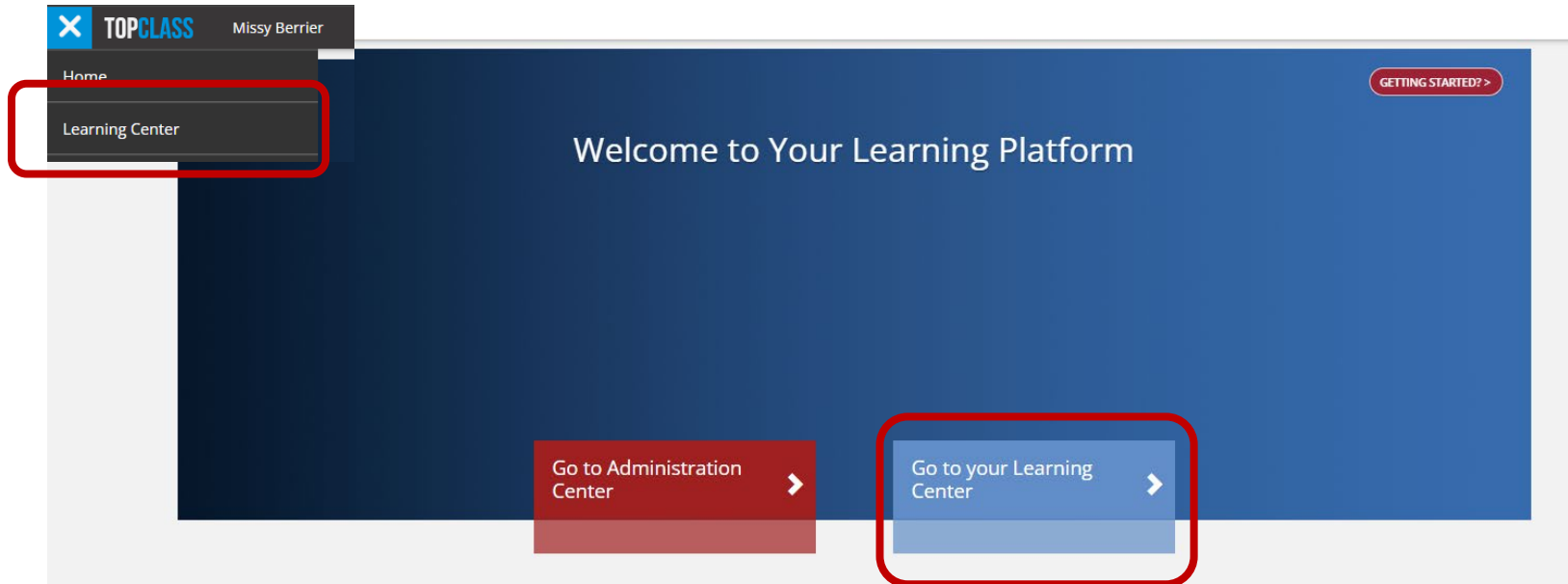
The Learning Center screen menu has icons that expand when hovered over with a mouse.

The Learning center screen has 3 tables.



Learning Portal

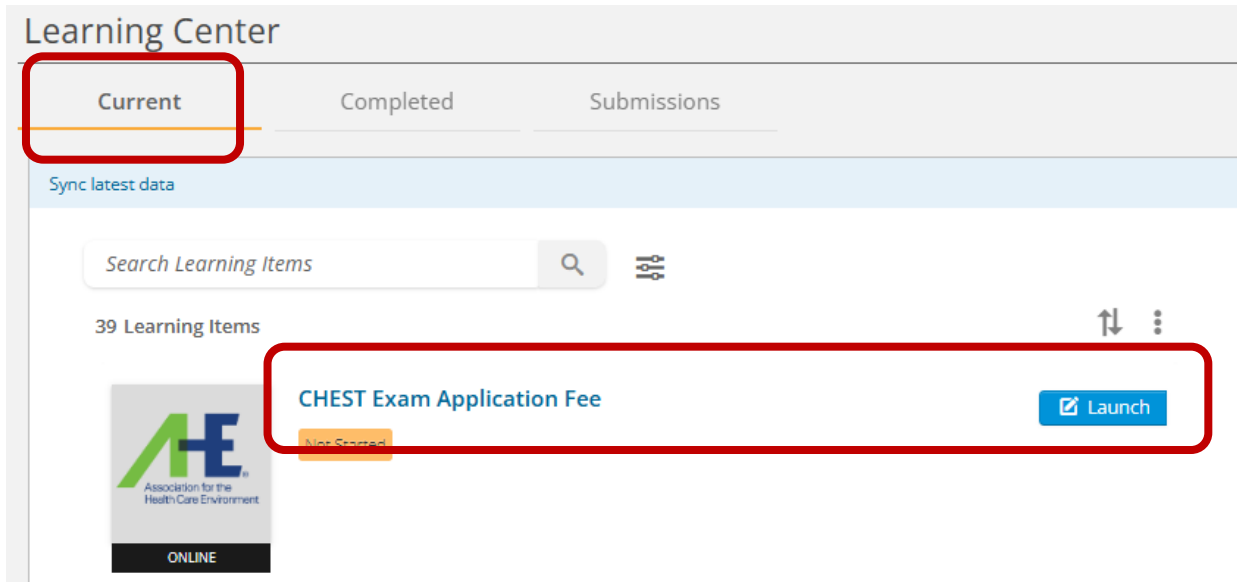
From the home screen, choose the blue button “Go to your Learning Center” or from the Navigation menu click the ‘Learning Center’.



Exam Process

The CHEST Exam Application Fee - The Exam will be listed under the “Current” tab. Click the “Launch” button or the title to begin.

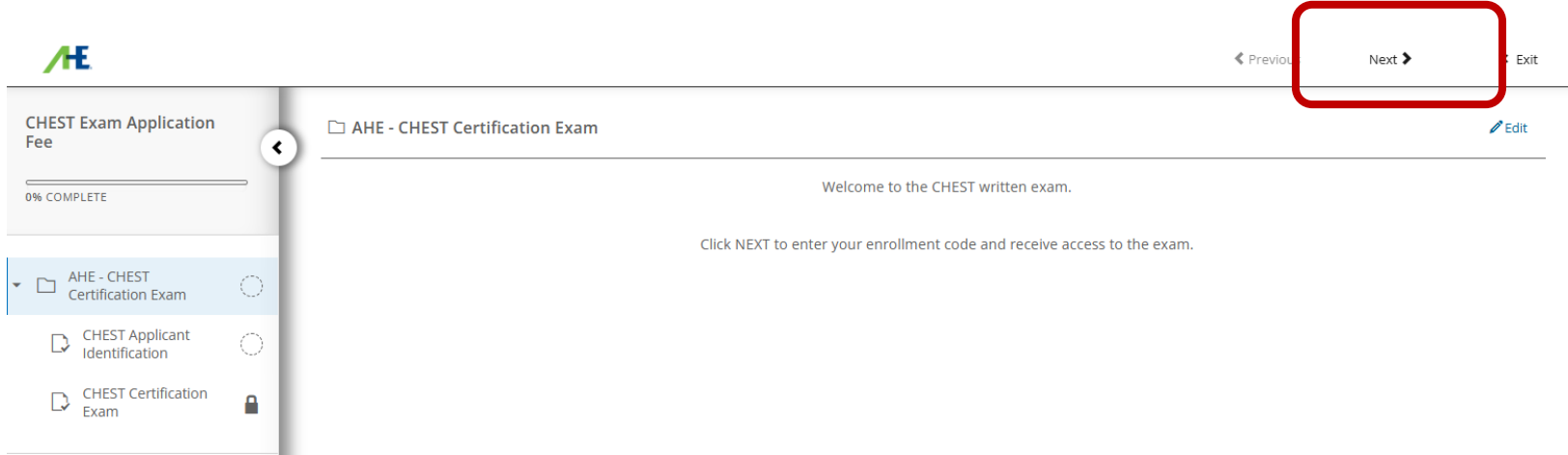
The test timer will not start yet.



The screenshot displays the 'Learning Center' interface. At the top, there are three tabs: 'Current', 'Completed', and 'Submissions'. The 'Current' tab is selected and highlighted with a red box. Below the tabs, there is a 'Sync latest data' button. A search bar labeled 'Search Learning Items' is present, followed by a magnifying glass icon and a filter icon. Below the search bar, it says '39 Learning Items'. A list item is shown with the AHE logo and the text 'CHEST Exam Application Fee'. This item is highlighted with a red box, and a blue 'Launch' button is visible next to it. The 'Launch' button has a small icon of a document with a checkmark.

Exam Process

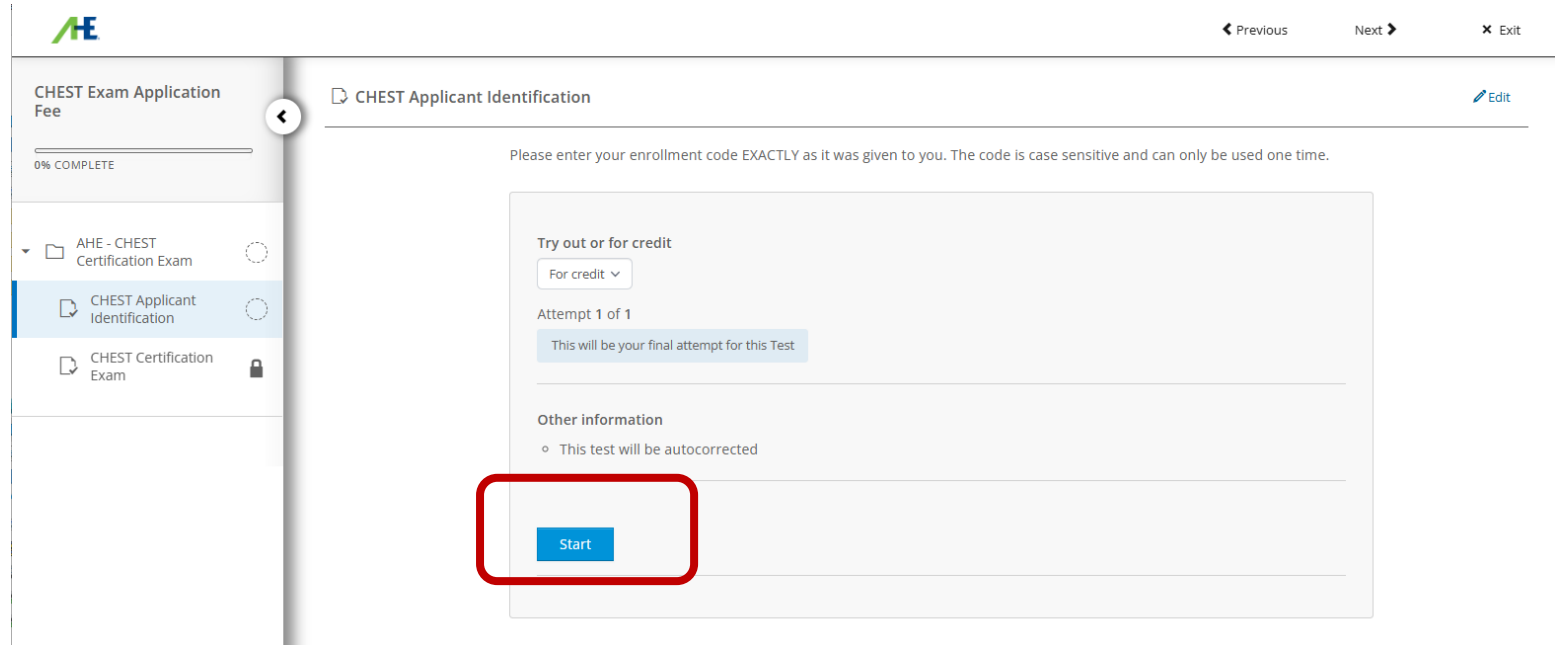
Before the exam questions begin, each applicant must answer three attestation questions. Click 'Next' to continue.



The screenshot shows the AHE - CHEST Certification Exam interface. On the left, a sidebar displays the exam progress: 'CHEST Exam Application Fee' (0% COMPLETE) and a list of steps: 'AHE - CHEST Certification Exam' (selected), 'CHEST Applicant Identification', and 'CHEST Certification Exam' (locked). The main content area shows a 'Welcome to the CHEST written exam.' message and instructions to 'Click NEXT to enter your enrollment code and receive access to the exam.' At the top right, a navigation bar includes 'Previous', 'Next >' (highlighted with a red box), and 'Exit' buttons. An 'Edit' link is also visible next to the exam title.

Exam Process

Click 'Start' to begin.



The screenshot shows the 'CHEST Applicant Identification' page. On the left is a sidebar with the AHE logo and a progress bar for 'CHEST Exam Application Fee' at 0% COMPLETE. The sidebar lists three items: 'AHE - CHEST Certification Exam', 'CHEST Applicant Identification' (which is highlighted with a blue bar and a circular progress indicator), and 'CHEST Certification Exam' (which has a lock icon). The main content area has navigation links at the top: '< Previous', 'Next >', and '✕ Exit'. Below these is the title 'CHEST Applicant Identification' and an 'Edit' link. A message states: 'Please enter your enrollment code EXACTLY as it was given to you. The code is case sensitive and can only be used one time.' The main form area is titled 'Try out or for credit' and contains a 'For credit' dropdown menu. Below this, it says 'Attempt 1 of 1' and 'This will be your final attempt for this Test'. Under the 'Other information' section, there is a bullet point: 'This test will be autocorrected'. At the bottom of the form, a blue 'Start' button is highlighted with a red rounded rectangle.

CHEST Exam Application Fee
0% COMPLETE

CHEST Applicant Identification [Edit](#)

Please enter your enrollment code EXACTLY as it was given to you. The code is case sensitive and can only be used one time.

Try out or for credit
For credit ▾

Attempt 1 of 1
This will be your final attempt for this Test

Other information
• This test will be autocorrected

Start

Exam Process

Question 1

Participants must enter the barcode from the Participant Guide

Question 2

Participants must enter their Trainer's Name.

Question 3

Applicants must attest that the information in both Q1 and Q2 is correct.

Question 1 – Enter the bar code from the Participant Guide.

Question

1 of 3 *

Please enter your exam enrollment code from the CHEST Participant Guide.

* Required

12345678

award up to 1 point

Question 2 – Enter the **TRAINER NAME**

Question

2 of 3 *

Please enter your trainer's FIRST and LAST NAME

Joe Smith|

award up to 1 point

Exam Process

Question 3 – Attestation of correct information.

Question

3 of 3 *

I acknowledge that the information I provided is true and correct. * Required

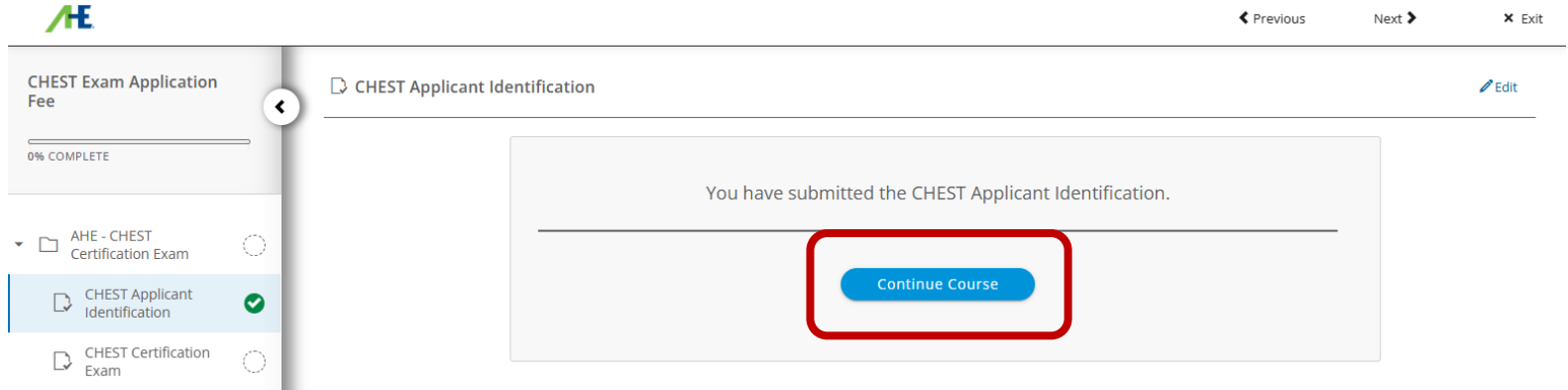
☒ Yes ☐ No

Submit

Applicants must click the blue “Submit” button at the bottom of the screen.

Applicants continue to the Exam by clicking the blue “Continue Course” button. Next, they will review the exam information screen and start the exam.

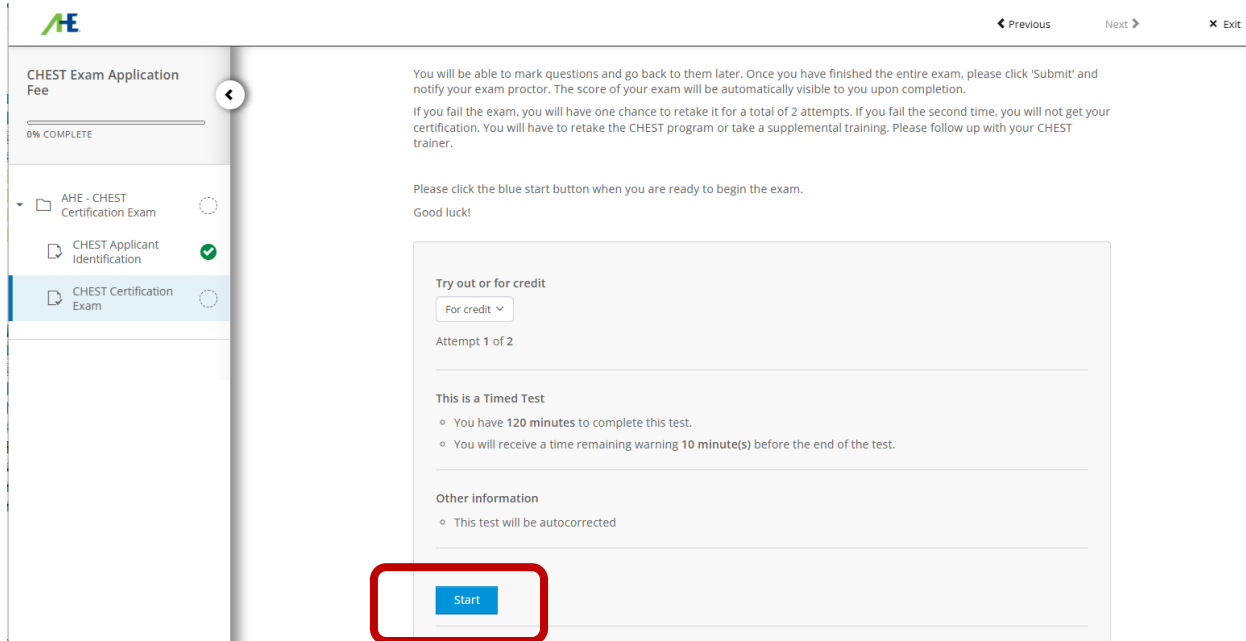
They will have two attempts to complete the exam successfully.



The screenshot shows the 'CHEST Exam Application Fee' screen. On the left, a sidebar lists the application steps: 'AHE - CHEST Certification Exam' (0% COMPLETE), 'CHEST Applicant Identification' (checked with a green checkmark), and 'CHEST Certification Exam' (0% COMPLETE). The main content area is titled 'CHEST Applicant Identification' and displays the message 'You have submitted the CHEST Applicant Identification.' Below this message is a blue button labeled 'Continue Course', which is highlighted with a red rectangular border. Navigation links at the top right include '< Previous', 'Next >', and 'x Exit'. An 'Edit' link is also present in the top right corner of the main content area.

Exam Process

The 'Start' button on the information screen will start the exam and the exam timer. Applicants will click the 'Start' button when they are ready to begin answering the exam questions.



The screenshot shows the 'CHEST Exam Application Fee' screen. On the left, a sidebar lists the exam steps: 'AHE - CHEST Certification Exam' (0% COMPLETE), 'CHEST Applicant Identification' (checked), and 'CHEST Certification Exam' (0% COMPLETE). The main content area contains instructions: 'You will be able to mark questions and go back to them later. Once you have finished the entire exam, please click "Submit" and notify your exam proctor. The score of your exam will be automatically visible to you upon completion. If you fail the exam, you will have one chance to retake it for a total of 2 attempts. If you fail the second time, you will not get your certification. You will have to retake the CHEST program or take a supplemental training. Please follow up with your CHEST trainer.' Below this, it says 'Please click the blue start button when you are ready to begin the exam. Good luck!'. A 'Try out or for credit' section has a 'For credit' dropdown and 'Attempt 1 of 2'. A 'This is a Timed Test' section lists: 'You have 120 minutes to complete this test.' and 'You will receive a time remaining warning 10 minute(s) before the end of the test.' An 'Other information' section lists: 'This test will be autocorrected'. At the bottom, a blue 'Start' button is highlighted with a red box. Navigation links 'Previous', 'Next', and 'Exit' are at the top right.

 CHEST Exam Application Fee

0% COMPLETE

◀

◻ AHE - CHEST Certification Exam 0%

◻ CHEST Applicant Identification 100%

◻ CHEST Certification Exam 0%

You will be able to mark questions and go back to them later. Once you have finished the entire exam, please click "Submit" and notify your exam proctor. The score of your exam will be automatically visible to you upon completion.

If you fail the exam, you will have one chance to retake it for a total of 2 attempts. If you fail the second time, you will not get your certification. You will have to retake the CHEST program or take a supplemental training. Please follow up with your CHEST trainer.

Please click the blue start button when you are ready to begin the exam.

Good luck!

Try out or for credit

For credit ▼

Attempt 1 of 2

This is a Timed Test

- You have 120 minutes to complete this test.
- You will receive a time remaining warning 10 minute(s) before the end of the test.

Other information

- This test will be autocorrected

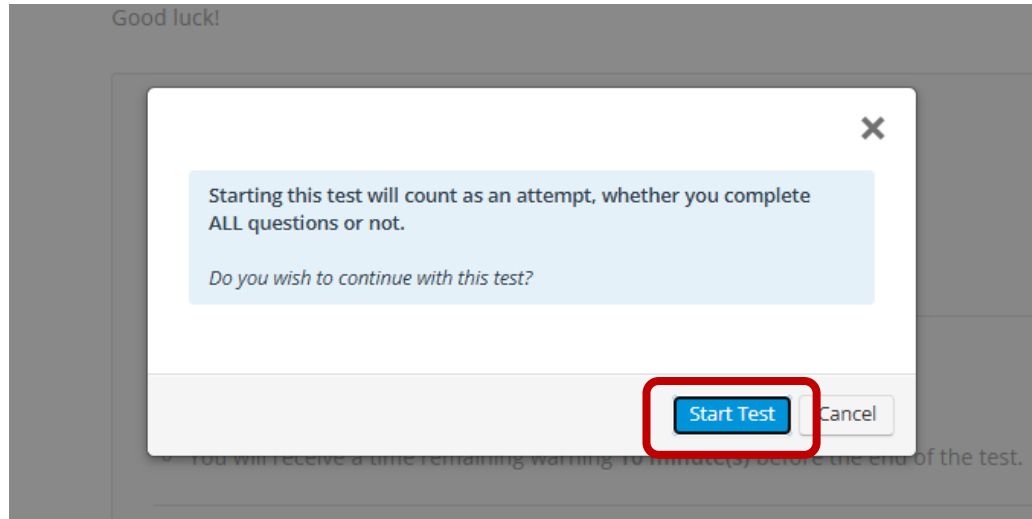
Start

◀ Previous Next ▶ ✕ Exit

Exam Process

Applicants will see a pop-up window warning them about the exam attempt. This is the last reminder before the timer begins.

Applicants will click “Start Test,” which launches the exam questions and starts the timer.

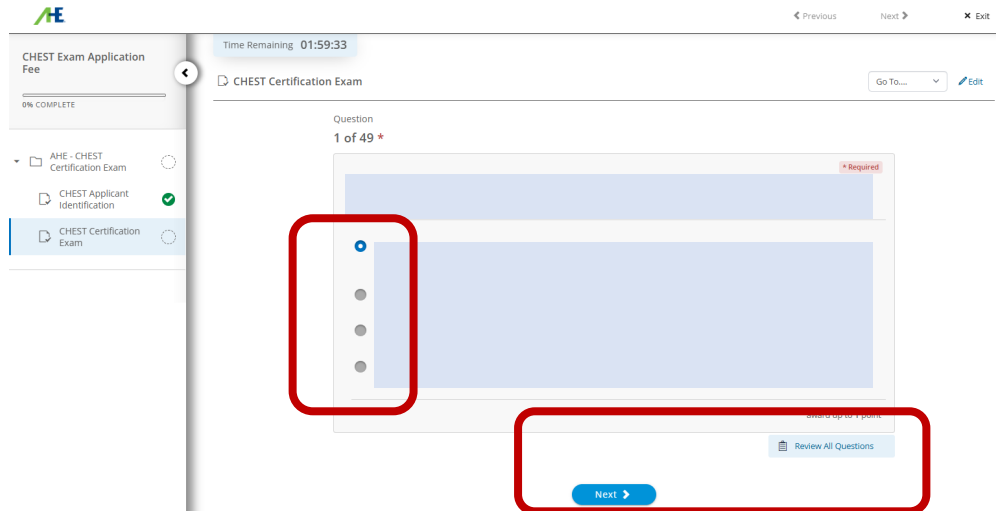


Exam Process

Applicants navigate through the questions using the blue “Next” and “Previous” buttons.

Navigation is available only after the current question is answered.

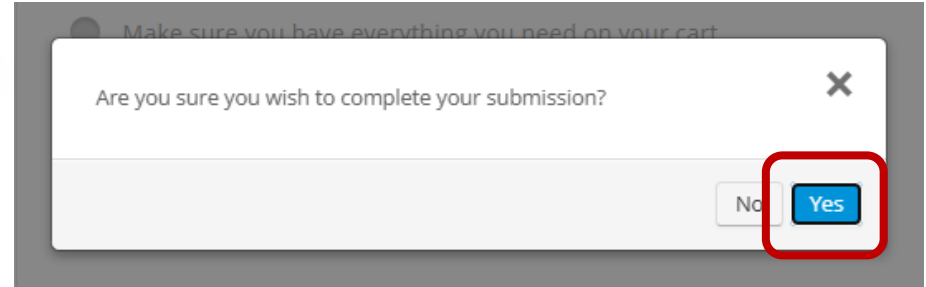
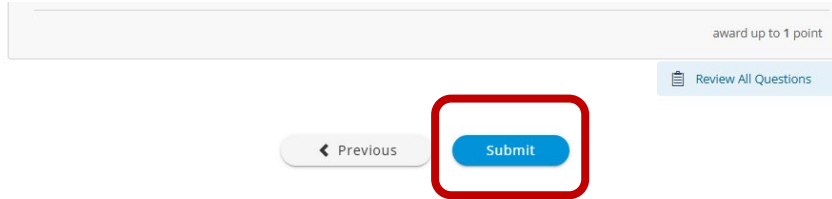
They can also review the questions.



Exam Process

When all the questions are answered, applicants click the blue “Submit” button.

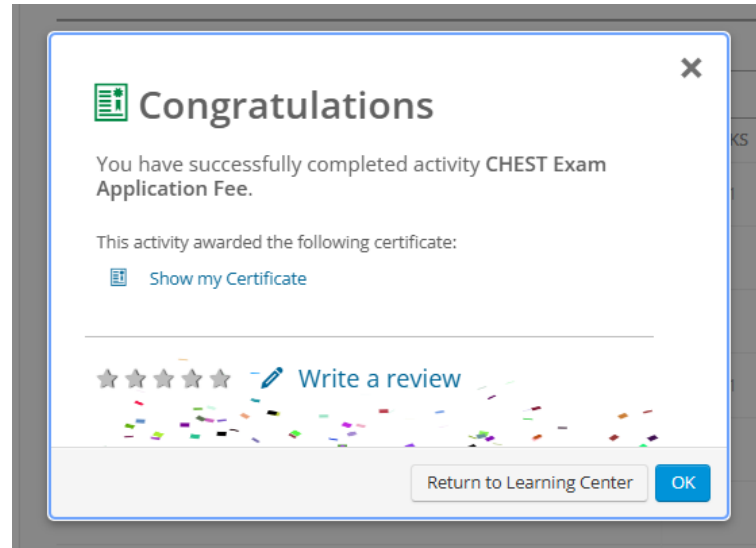
The pop-up window warns about the submission.



Exam Process

Once they pass, they will receive a *Congratulations* screen.

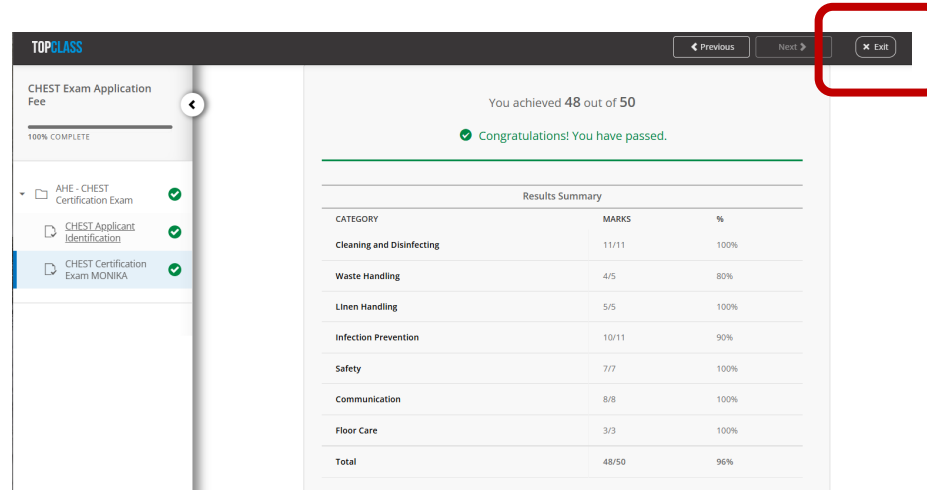
To exit the Congratulations screen and see your scores, click the blue 'OK' button.



Exam Process

Applicants receive a score breakdown for each category and their final exam score.

To exit the score screen, click the ‘Exit’ button on the top right.



TOPCLASS

← Previous Next → **Exit**

CHEST Exam Application Fee

100% COMPLETE

▼ AHE - CHEST Certification Exam ✓

▶ CHEST Applicant Identification ✓

▶ CHEST Certification Exam MONIKA ✓

You achieved 48 out of 50

✓ Congratulations! You have passed.

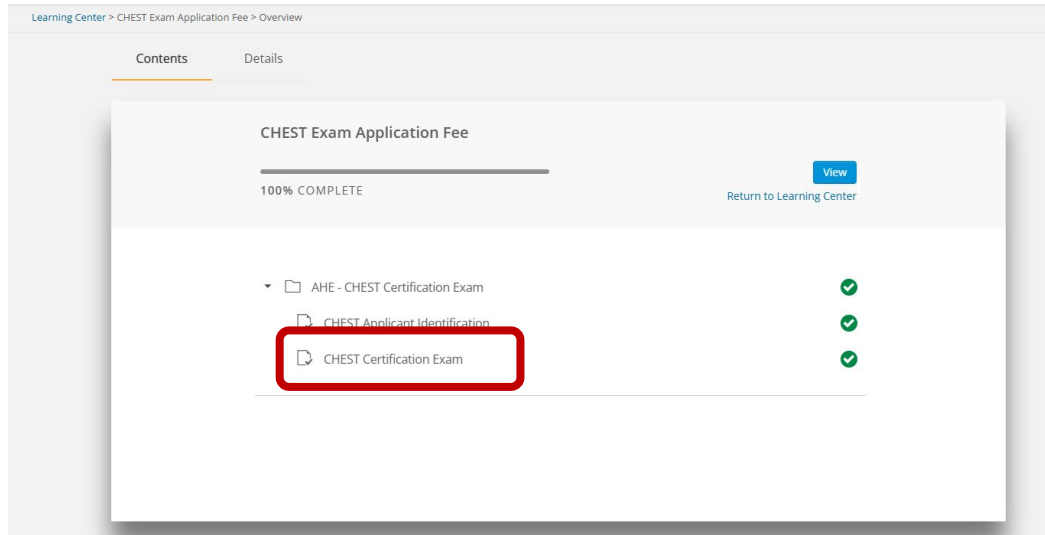
Results Summary

CATEGORY	MARKS	%
Cleaning and Disinfecting	11/11	100%
Waste Handling	4/5	80%
Linen Handling	5/5	100%
Infection Prevention	10/11	90%
Safety	7/7	100%
Communication	8/8	100%
Floor Care	3/3	100%
Total	48/50	96%

Retaking the Exam

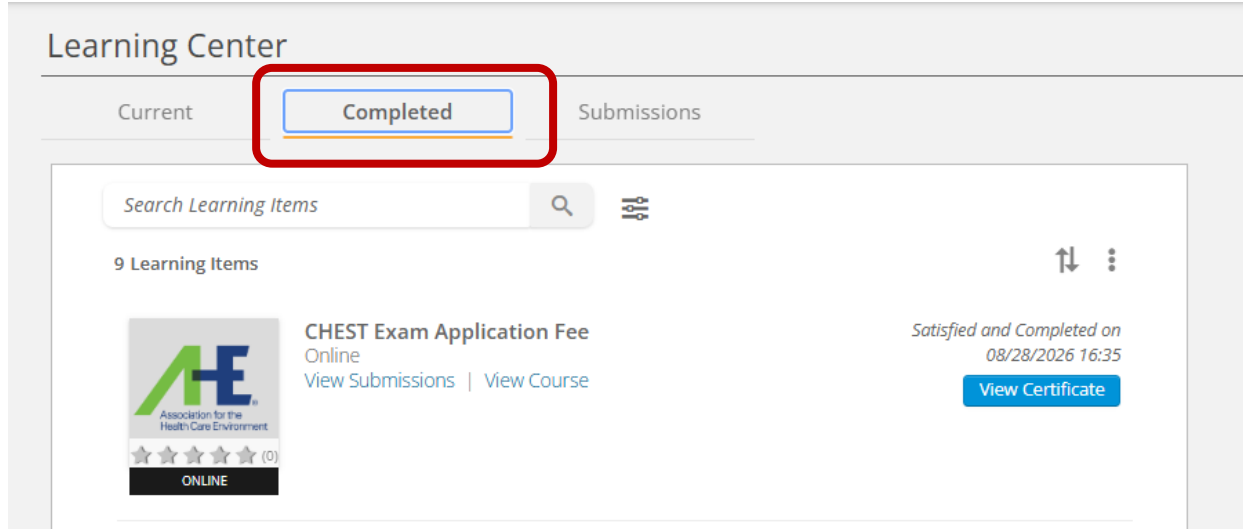
If they didn't pass, they have the ability to retake the exam by clicking the exam title.

A second failure requires a fee and a new application process.



Exam Process

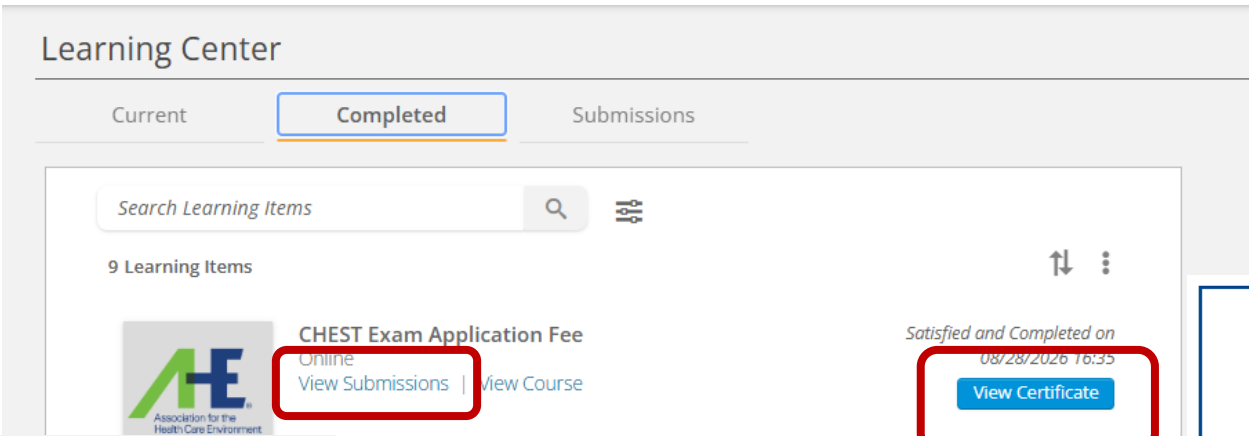
Their Exam will move from the 'Current' to the 'Completed' tab in the *Learning Center*.



The screenshot shows the 'Learning Center' interface. At the top, there are three tabs: 'Current', 'Completed', and 'Submissions'. The 'Completed' tab is highlighted with a red rectangular box. Below the tabs, there is a search bar labeled 'Search Learning Items' with a magnifying glass icon and a filter icon. Below the search bar, it says '9 Learning Items'. The first item listed is 'CHEST Exam Application Fee' with a sub-label 'Online'. To the left of the title is a small AHE logo. Below the title, there are links for 'View Submissions' and 'View Course'. To the right of the title, it says 'Satisfied and Completed on 08/28/2026 16:35'. Below this, there is a blue button labeled 'View Certificate'. At the bottom left of the item card, there is a star rating of five stars with '(0)' next to it, and a black button labeled 'ONLINE'.

Exam Process

They can view their submission score and claim their certificate under the “Completed” tab in the *Learning Center*.



The screenshot shows the 'Learning Center' interface with the 'Completed' tab selected. It displays a list of 9 learning items, including 'CHEST Exam Application Fee'. A red box highlights the 'View Submissions' link, and another red box highlights the 'View Certificate' button. The interface includes a search bar, filters, and a table of submissions.

Learning Center

Current **Completed** Submissions

Search Learning Items

9 Learning Items

CHEST Exam Application Fee

Online

View Submissions | View Course

Satisfied and Completed on 08/28/2026 16:35

View Certificate

Learning Center

Current Completed **Submissions**

Search Submissions

Your search returned 10 results. (0) filters

TITLE	ACTIVITY	SCORE	SUBMITTED	STATUS
CHEST Certification Exam MONIKA	CHEST Exam Application Fee	48 / 50	09/01/2026 13:10	Complete



Certificate of Recognition

is hereby awarded to
Josephine Bloggs

for successfully completing the requirements to become
Certified Healthcare Environmental Services Technician

CHEST

Certificate Number: 1342
Issue Date: 1/9/2017 11:11
Expiration Date: 5/1/2020 11:15

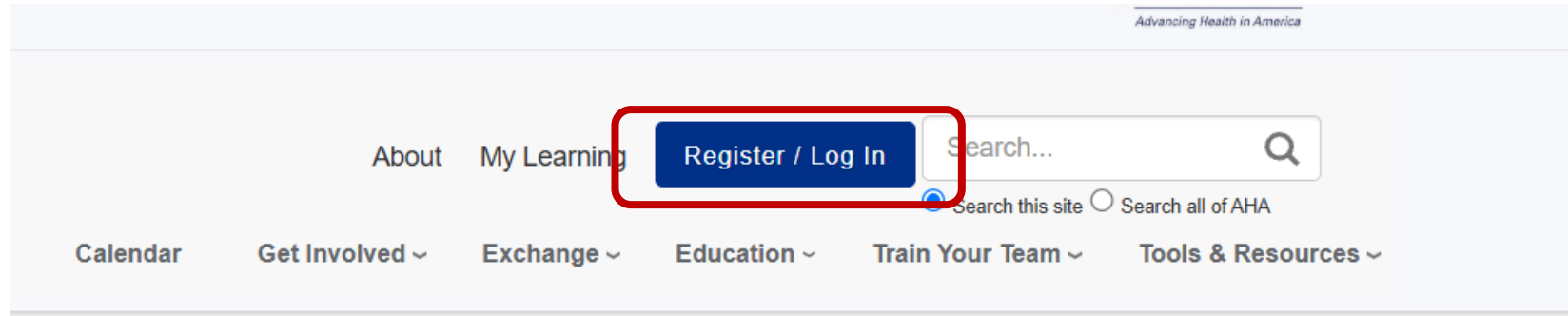
Monika Surver, LGS, PhD
Education Director, AHE

AHE
Association for the Health Care Environment

AHA Education

Digital Badge

The digital badge is automatically assigned upon passing the exam and can be claimed in the AHE member portal found on ahe.org



Accessing the Exam Records

Accessing the learning portal.

Certificants can navigate to their certification at any time by going to **ahe.org** and clicking on “My Learning” on the top navigation bar.

