Keep Track of Your Continuing Professional Education Credits

Title of Course/Presentation	Provider	Date of Activity	Content Code	Code Type	Contact Hours
Example: *AHE Annual Conference*	*AHE*	*9/27/2010*	*ALL*	*1*	
Total Contact Hours →					

Please consult the information sheet on CHESP Continuing Professional Education included for content and code types.

This documents in this folder are to be submitted <u>in addition</u> to the AHA-Certification Center Renewal Application. Submission of CPE documents alone will not count for renewal. Do not submit any documents individually.

Visit http://www.aha.org/aha/Certification-Center/index.html for renewal requirements.

Remember to mail your CHESP Renewal Application, required documentation, and payment to:

AHA Certification Center – CHESP Renewal
P. O. Box 75315
Chicago, IL 60675-5315
Phone: 312-422-3711
Fax: 312-422-4575
E-mail: certification@aha.org